OPEN KITCHEN

# POLICY

Isaac’s Deli, Inc.’s kitchen is an “open kitchen” where all employee conversation and activity can be seen and heard by customers. Because of this, it is critical that our behavior and conversations be above reproach. The physical layout of our kitchen mandates that all areas of the kitchen are kept tidy at all times as customers are able to watch us while we work.

# PROCEDURE

1. The use of profanity is prohibited.
2. Employees must always be in proper uniform including nametag.
3. Employees should portray themselves in a professional manner at all times. No horseplay, excessively loud conversation or public display of affection is permitted.
4. No eating in the kitchen. Any personal beverages must be covered and kept out of sight and away from food.
5. Hands should be washed frequently—especially after handling money or dirty dishes, before handling food and when changing gloves.
6. All dirty dishes should be stacked neatly by the dish window. Do not stack excessively as customers may see this.
7. Employees, who are off the clock, should remain out of the kitchen.
8. No personal cell phone use is allowed while on the clock unless it is for company business—such as calling about catering delivery information or when business phone service is interrupted.
9. No personal listening devices of any type allowed while on the clock.

Isaac’s Deli, Inc. reserves the right to take disciplinary action for violation of this policy up to, and including, termination of employment.

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